

NONPOINT SOURCE PROGRAM INFORMATION AND EDUCATION PROPOSAL GUIDANCE *Colorado 2008*

The information below is a brief summary of what shall be included in a proposal for FY 2008 Nonpoint Source Grant Funding. **Proposals shall address the highlighted sections below, not the entire format.** See EPA guidance dated 2004 for complete descriptions and requirements for each section, as well as format for milestone and budget tables. FY 2008 proposals shall be no longer than 5 pages, not including the summary sheet, milestone and budget tables, and attachments (e.g., maps). Be aware that all sections shall be addressed if the proposal is recommended for funding.

1.0 PROJECT PROPOSAL SUMMARY SHEET – Fill out every item on the summary sheet (included as NPS Project Summary Sheet in this section)

2.0 STATEMENT OF NEED

2.1 Explain how project is consistent with priorities specified in State NPS management plan. Describe the informational void the project will fill

2.2 Describe and justify the selection of the targeted audience.

3.0 PROJECT DESCRIPTION

3.1 Describe goals for the project

3.2 List and provide narrative describing each objective and task. Following proposal guidance for numbering and format of Goal, Objective, Task, Product and Cost

3.3 Milestone Table – fill out using described format or supplied template/form and note where the table is attached in the proposal

3.4 Explain why lead sponsor is the appropriate entity to coordinate or implement the project

3.5 Describe plans and responsibilities for operation and maintenance of funded BMPs or note that there will be none

4.0 COORDINATION PLAN

4.1 Identify lead project sponsor and all cooperators; method of cooperation, responsibilities, etc.

4.2 Describe/demonstrate local support

4.3 Describe coordination with other NPS related projects

- 4.4 Describe similar activities in watershed and how this project complements but does not duplicate

5.0 EVALUATION AND MONITORING PLAN

- 5.1 Describe plans for evaluating how well the project goals, objectives and tasks have been met.
- 5.2 For demonstration projects, consider monitoring to determine project effectiveness
- 5.3 Collection of environmental data must have project specific sampling and analysis plan addressing the 16 elements required by QAPP and be approved by State and EPA. State QAPP and SOP's for each type of monitoring may be referenced with any site specific amendments identified. State if no monitoring will occur
- 5.4 Describe watershed monitoring strategy, including goals, objectives and tasks, sampling and analysis design, etc. Locate sampling sites on a map in relationship to BMPs and priority treatment areas. State if no monitoring will occur
- 5.5 Describe storage, management and reporting of data
- 5.6 Describes any models used or state no models will be used
- 5.7 Describe long-term funding plans for operation and maintenance of restoration activities, if any

6.0 BUDGET

- 6.1 Present project budget in prescribed format.